

Eau Claire Transit Commission Minutes



Wednesday, March 20, 2019

Call to Order at 6:01PM

1. Call for Public Comment for items not on the agenda.
2. Roll Call
 - a. Members Present: **Bob Schraufnagel, Joshua Clements, Jeremy Gragert, Jackie Pavelski, Cheryal Keisler, Elizabeth Sullivan, Georgia Eaton, Austin Northagen.**
 - b. Members Absent:
 - c. Staff Present: **Tom Wagener, Amber Willi**
 - d. Others Present: Aaron White, Larry Larson
3. Approval of the Minutes for the regular meeting on **February 20, 2019.**
 - a. Motion to approve by Commissioner Keisler, second by Commissioner Eaton. All in favor, motion passed.

Business Agenda

4. Discuss and Consider changes to the Transit Route Changes Policy. (Tom Wagener)
 - a. Motion to approve by Commissioner Sullivan, second by Councilmember Gragert. All in favor, motion passed.
5. Discuss and Consider Marketing directives to Transit:
 - a. Free rides on Earth Day (April 22)
 - b. Free ride coupons as part of Beaver Creek's Earth Day promotions throughout the week of Earth Day.
 - c. Recommendation to council to accept a \$1000 donation from the Chippewa Valley Transit Alliance to be used towards providing Free Trips on Earth day and Marketing the event.
 - d. Free ride coupons to Sounds of Summer Concert Series at Phoenix Park.
 - e. Brief discussion by Commission. Motion to approve all by Commissioner Keisler, second by Commissioner Pavelski. All in favor, motion passed.
6. Discuss and Consider directing the Transit Manager to present recommendations for the following service requests:
 - a. Options regarding Allowing Route 6 to service the Fairfax and Sessions area on the inbound trip
 - i. Discussion by TC. Motion to table until next year by Commissioner Sullivan, second by Commissioner Eaton. All in favor, motion passed.
 - b. Options regarding extending service to the Sky Park area with Route 20
 - i. Discussion by TC. Aaron White spoke on this issue in his professional capacity with Economic Development. Commissioner Clements mentioned to focus on this after the Transit Development Plan. Larry Larson spoke on this issue, in favor of expanding the route area and hours and service days in that area.
 1. Motion to include explore this further in the Transit Development Plan results by Commissioner Clements, second by Commissioner Keisler. All in favor, motion passed.
 - c. Returning Route 17 to the route prior to Woodman's
 - i. Discussion by TC. Motion to include explore this further in the Transit Development Plan results by Council Member Gragert, second by Commissioner Pavelski. All in favor, motion passed.
 - d. Adding service to the industrial area along the North Crossing including Menards and the businesses North of Hwy 312 and East of Hwy 12.

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- i. Discussion by TC. Aaron White spoke on this issue. Amber Willi spoke briefly on this issue. Motion to include explore this further in the Transit Development Plan results by Councilmember Gragert, second by Commissioner Keisler. All in favor, motion passed.
- e. Adding service to the developments along HWY 93 South of the Interstate
 - i. Discussion by the Commission. Motion to include explore this further in the Transit Development Plan results by Commissioner Pavelski, second by Commissioner Eaton. All in favor, motion passed.

Discussion Agenda

- 7. Discussion regarding projects to place in the 2020-2024 Capital Improvement Plan.(Tom Wagener)
 - a. Discussion by the Commission.
 - i. Add Bus Shelters/Benches.

Staff Reports

- 8. Presentation of the Ridership and Revenue Reports.(Tom Wagener)
 - a. Presented by Mr. Wagener.
- 9. 2018 4th Quarter Complaint Report (Tom Wagener)
 - a. Tabled until next meeting.
- 10. Manager's Report – (Tom Wagener)
 - Presented by Mr. Wagener.
 - a. Summary of New Fare usage.
 - b. Update on Autonomous Vehicle Study
 - c. Update on the Transit Development Plan RFP
 - d. Update on TIGER Grant Paper Agreement
 - e. Update on RFP for Transfer Center Design
 - f. Update on 2019 grants.
- 11. Motion to adjourn by Commissioner Pavelski, second by Commissioner Keisler. Adjourned at 7:47pm.